



Truck & Trailer Centers

PRE-EMPLOYMENT INFORMATION

As a part of employment with TranSource we conduct pre-employment screening, which includes but is not limited to the following:

Pre-employment and random drug testing program.

TranSource has direct deposit of payroll checks as designated by the employee to his or her checking or savings account and is required.

We require a good driving record for the past three years to operate a company vehicle. There is a form for 'Drivers License Motor Vehicle Record Check', which must be completed prior to employment. **Please provide a clear copy of your drivers' license.**

Under the guidelines of the 'Fair Credit Reporting Act' TranSource may request criminal record checks, employment and credit history information for employment purposes only. If employment is denied because of the information received from these reports, they may be furnished to the employee upon request.

I, _____,
Name

Street Address

City, State, Zip Code

Date of Birth Social Security #

I, _____ understand all of the above listed items as being requirements of employment with TranSource and hereby authorizes TranSource to obtain all reports shown above for a "permissible purpose" as defined in the Fair Credit Reporting Act.

Hickory 2870 Nathan Street Newton, NC 28658 P (828) 465-6617 F (828) 465-6175	Salisbury 1400 Jake Alexander Blvd W Salisbury, NC 28147 P (704) 637-3535 F (704) 637-3130	Kernersville PO Box 446 Kernersville, NC 27285 P (336) 996-6060 F (336) 996-6710	Raleigh 8808 Midway West Road Raleigh, NC 27617 P (919) 782-8785 F (919) 571-1197	Rocky Mount 1341 South Wesleyan Blvd. Rocky Mount, NC 27803 P (252) 442-1175 F (252) 442-5962
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TranSource, Inc.

(TranSource)

An Equal Opportunity Employer

APPLICATION FOR EMPLOYMENT

This application is good for 90 days only. Consideration for employment after 90 days requires a new application.

PLEASE PRINT

DATE: ____/____/____

Name (Last)	(First)	(Middle Initial)
Street Address		City, State, Zip Code
Telephone (Home)	(Business)	Social Security Number
Are you legally eligible for employment in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you over age 18? <input type="checkbox"/> Yes <input type="checkbox"/> No
If position requires, are you willing to travel? <input type="checkbox"/> Yes <input type="checkbox"/> No		Rate of pay desired: \$ _____ per
Position desired:		<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
When will you be available for work? ____/____/____ (month) (day) (year)		
How were you referred to TranSource ? <input type="checkbox"/> Own Accord <input type="checkbox"/> Advertisement (Name of Newspaper) _____ <input type="checkbox"/> Employee Referral: (Name of Employee) _____ <input type="checkbox"/> Agency: (Name of Agency) _____ <input type="checkbox"/> Other: _____		
Have you previously been employed by TranSource or affiliates? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give dates:		
Have you ever been convicted of a crime, other than a minor traffic offense? <i>A conviction will not necessarily disqualify you for employment. Related factors such as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, describe conditions:
<p>EQUAL EMPLOYMENT OPPORTUNITY. TranSource and its affiliates collectively. TranSource is an equal opportunity employer. TranSource does not discriminate against applicants or employees on the basis of race, color, sex, religion, marital status, national origin, age, veteran status, disability, or other protected classification. This policy of nondiscrimination extends to all terms, conditions and privileges of employment and to all personnel actions.</p>		

EDUCATION

	Name and Address of School	Number of Years Completed	Graduated	Major/Degree
High School	_____	_____	Yes No	_____
College	_____	_____	Yes No	_____
College	_____	_____	Yes No	_____
Busines or Trade	_____	_____	Yes No	_____
Other	_____	_____	Yes No	_____

Describe any educational course(s), program(s) you are currently enrolled in. Also indicate the target date for completion:

EMPLOYMENT BACKGROUND

List below all current and former employers, beginning with the most recent. Account for ALL periods between jobs. Attach separate sheets if necessary. If any employment was under a different name, indicate name

1	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting, Ending		
		Reason for Leaving		
1	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting, Ending		
		Reason for Leaving		
1	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting, Ending		
		Reason for Leaving		
1	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting, Ending		
		Reason for Leaving		

Please check employers we may contact for references: 1 2 3 4 5

Explain why you are interested in working for **TranSource** _____

Are there any other experiences, skills, or qualifications which you feel would especially qualify you for work at **TranSource**? (e.g. word processing, calculator, computer, sales experience, technician certifications, etc.) _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the information set forth in the attached Application for Employment is true and complete to the best of my knowledge, and I authorize **TranSource** to verify its accuracy and to obtain reference information on my education, background and work performance. I hereby authorize my previous employers (as indicated), educational institutions and references to release such information as may be requested by **TranSource**, and I release them from any and all liability, claims or damages that may result from the use, disclosure or release of any such information. I also release **TranSource** from any and all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that any false statements, omissions, or misrepresentations made in this application may be grounds for rejecting my employment application and, if I am employed by **TranSource**, termination of my employment from **TranSource**.

I understand that **TranSource may conduct criminal, credit and driving record checks. I hereby authorize **TranSource** to obtain a consumer credit report for employment purposes and I acknowledge that I have received prior written notification that a consumer credit report may be obtained for employment purposes.**

Following an offer of employment, and, as a continuing condition of employment should I be hired, **TranSource** may require that I submit to a medical examination. **TranSource** also reserves the right to require me to undergo drug testing prior to employment or at any time during my employment, to the extent permitted by law.

I agree that if an employment offer is extended to me and accepted, I will comply with all of **TranSource's** policies, rules and regulations. However, I understand that neither the policies, rules, regulations or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and is at will. I further understand that I or **TranSource** may terminate my employment at any time with or without prior notice, and for any reason not prohibited by law.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND AUTHORIZATION.

Signature of Applicant

Date